



## Guidelines for “Pittsburgh Flea” Vendors 21<sup>st</sup> and Railroad in the Strip

### GENERAL INFORMATION

#### Saturdays 8-2p.m.

Tables, chairs or canopies are to be provided by the vendor. No vendors are permitted on the grounds before 6 a.m. Vendor set-up period is from 6 a.m. - 8 am

Vendors must vacate the grounds by 2:30 p.m. on Saturday.

### VENDOR INFORMATION

The setup fee is \$20 per space per Saturday. Paying by check, checks should be payable to "Pittsburgh Flea" and bear your name, current address and telephone number. **Mail: Pittsburgh Flea 5639 Bryant St. Pgh. PA 15206** before your Saturday flea.

**Pittsburgh Flea 412-361-3565—Only cash will be collected at the Market. There is a \$30 fee for returned checks**

Vehicles will be admitted by their order in line. The attendants have the final say on where the vendor will be placed and have the right to refuse admittance to anyone not following directions. Vendors are responsible for **removal of their own trash**. Please leave your space green and clean. **DO NOT LEAVE ANYTHING IN YOUR SPACE WHEN YOU EXIT.**

Food Vendors be conscious your patrons may need extra trash cans.

**Food Vendors Need Temporary Facilities Permit.** Health Dept will make a couple unannounced spot check visits during the season. Cost is \$52.50 for full season.

### INCLEMENT WEATHER

Once a Vendor has paid for their space, they are committed for those dates.

Pittsburgh Flea is open every Sunday, RAIN or SHINE.

**Sorry, NO RAINCHECKS. NO REFUNDS for CANCELLATIONS for bad weather !!!**

### PARKING LOT VENDORS

Parking lot spaces are approximately one vehicle length by two car widths (one to park your vehicle in and the other to setup in). 20'x20'

Vehicles 20' and over will be charged for two spaces. Vendors will set up by their vehicle in a space not to exceed the size of their vehicle.

Vehicles are not permitted entry to Lot after 8 a.m. for safety reasons to the Attendees

**NO ELECTRICITY****PROHIBITED SALE ITEMS**

Illegal Drugs - Alcohol or Alcoholic Beverages

Fireworks - Porn- Printed or Video

Weapons Firearms & Ammunition.

Sale of animals or pets.

Any items prohibited by law (i.e. switchblades)

Outdated pharmaceuticals or food items. No games of chance or gambling

**RESTROOMS**

Port-O-Johns on the Property

**CONDUCT**

Profanity, abusive language, boisterous behavior, threats or any sexual harassment will not be tolerated.

**SALES TAX**

It is the sole responsibility of the vendor to comply with all Federal, State and Local Sales tax obligations. **To Get a Tax ID [www.PA100.STATE.PA.US](http://www.PA100.STATE.PA.US) takes**

**2 days and does not have a cost. You can cancel at year end if no longer needed. You can file under Sole Proprietorship and use your Social Sec.#.**

**GENERAL OPERATIONS**

Vendor agrees to be responsible for their merchandise and has insurance (as necessary) to protect their goods, services and liabilities and further agrees to hold "Pittsburgh Flea" harmless for loss of merchandise and/or service to their customers.

Selling of products and/or services must take place from within the vendor's assigned area.

Vendor is responsible for selling goods that were disclosed on registration.

No hand-bill solicitation is permitted on the Flea's turf.

Pittsburgh Flea